

## **2019 Oxford Half Marathon - SeeSaw's Terms and Conditions**

The Oxford Half Marathon is one of the highlights of Oxfordshire's running calendar and is a fantastic fundraising event for SeeSaw.

In order for us to continue to be involved in this event we need our charity place runners to honour their fundraising pledge and raise a minimum of £250 for SeeSaw. These terms and conditions are in place to ensure that we can provide support to our amazing runners, while raising as much money as possible for SeeSaw's vital work with bereaved children and their families across Oxfordshire.

### **What SeeSaw will provide**

- A free charity place for the Oxford Half Marathon (compared to the standard price entries of £49)
- A dedicated point of contact at SeeSaw who will support you on your journey
- An official SeeSaw running vest to wear on race day
- Regular support emails to help with your training and fundraising
- An invitation to an Oxford Half Training and Preparation session at the SeeSaw office

### **What we expect from our runners**

**Registration:** You can download SeeSaw's Oxford Half Marathon application form on our website. Please return this by email to [community@seesaw.org.uk](mailto:community@seesaw.org.uk). If your application is successful, we will send you an email confirming your place asking you to complete your event registration via the Virgin Sport website. You must complete your registration within two weeks of receiving the email. We will contact you at least once via email and phone to remind you about completing your registration. If you do not complete it, you will not have a place in the Oxford Half Marathon and we reserve the right to offer your spot to another charity place applicant.

**Fundraising commitment:** You agree to raise a minimum of £250 for SeeSaw. In order to achieve this, we advise that you aim to reach at least 80% of your fundraising target (i.e. £200) by race day on 13 October 2019. Please note that you are expected to raise the full £250 within one month of the event by the fundraising deadline of 13 November 2019.

You will need to set up an online fundraising page – we would advise using JustGiving or Virgin Money Giving for this. As you have a SeeSaw place in the event, 100% of the money raised through your fundraising page must come to SeeSaw and not be split with any other charity.

Any donations you already make to SeeSaw cannot be included in your fundraising total (for example, if you make a regular monthly gift). We cannot include the amount raised through Gift Aid in your fundraising total. However, please encourage your sponsors to Gift Aid their donations where possible – this can add an extra 25p for every £1 they donate to SeeSaw at no extra cost to them.

If you have any concerns about your fundraising, or would like some tips and advice, please contact Lucy or Jane in the Fundraising Team. We are here to help and support you.

**Event withdrawal and/or deferrals:** If you find that you are no longer able to take part in the Oxford Half Marathon (for example, due to injury) please let SeeSaw know as soon as possible. This will give SeeSaw the opportunity to offer your place to another applicant and reduce the risk of losing vital fundraising income. Please let us know if you would like to defer your place to the following year. We will try to accommodate this where possible however we cannot guarantee a place in the 2020 event.

**Your personal data:** We collect personal data from you when you register to participate in the Oxford Half Marathon, including your: Name, Email, Postal Address, Telephone Number.

Unless you consent to other uses of your data, we will collect and process your Personal Data solely to deliver services to you in connection with the Oxford Half Marathon. For example, relaying event information, advice and support regarding training and fundraising, and to satisfy our legal, accounting and reporting requirements.

We will share your personal data with Virgin Sport, the organisers of the 2019 Oxford Half Marathon, in order to reserve your place at the event. Your information will not be passed to other third parties without your consent.

If you have any questions about these terms and conditions, please contact us on 01865 744768 or email [community@seesaw.org.uk](mailto:community@seesaw.org.uk)